(REQUEST LETTER FORMAT)

To,
The Chairman
41 Club

Dear Sir,

Sub: Request to provide Digital Classroom facility at our school under Freedom Through Digital Education Initiative.

I/ We (Name of the beneficiary) request you to provide Digital Classroom facility at our school under Freedom Through Digital Education Initiative.

We declare that,

1. The said facility thus developed provided by you, shall be named as per your requirements.

2. The building in which the facility to be installed is authorised for use by the school.

3. We shall ensure that the facility thus developed by you is adequately maintained by us for atleast next 3 years. We shall be fully responsible for regular upkeep and maintenance of the facility.

4. Enclosed details of school for your records.

I, the undersigned, a representative of _____ (name of organization) do solemnly state and declare that I am authorized to give the request-cum-consent as above.

Date:

Signed_____

Name, Designation & Seal

School Details Sheet			
School Name			
School Address 1			
School Address 2			
State			
Contact No.			
Email Id			
School U-Disc Code			
Education Board (Local Board)			
Medium (English/Hindi/Regional)			
Nodal School			
Students Strength:	**BOYS**	**GIRLS**	**TOTAL**

I hereby certify that the information provided by me is correct and reviewed by me.

Place:

Name of Principal with Seal and Sign

Date: